
Meeting of the Board of Trustees – July 15, 2025 **Approved**

Present: M. Reitzel, K. Kirk-Murphy, B. LaValle, J. Subhash, K. Dallin, A. Zutter, I. Gallo

Absent: S. Anderson

M. Reitzel called the meeting to order at 7: 36PM.

Adoption of the Agenda

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the proposed agenda dated Tuesday, July 15, 2025. (Reitzel, Subhash, Unanimous)

Approval of the Minutes

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the Tuesday, June 18, 2025, meeting with date change. (Reitzel, Dallin, Unanimous)

Period for Public Expression: None

Correspondence: None

Reports:

President:

- M. Reitzel officially welcomed Irene Gallo to the Board of Trustees.

Treasurer:

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the Treasurer's Report for the month of **June 2025**. (Reitzel, Kirk-Murphy, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of receipts and disbursements for the month of **June 2025**. (Reitzel, Kirk-Murphy, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of warrants for the month of **June 2025**. (Reitzel, Kirk-Murphy, Unanimous)

Director:

- The Director's Report was distributed and reviewed.
- Reports for the Library Operation Manager and the Head of Programming & Outreach were shared.
- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the Director's Report for the month of **June 2025**. (Reitzel, Dallin, Unanimous)



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- Resolved that the Board of Trustees of the Brookhaven Free Library approves the contract with CSDNET for an updated security system quoted at \$21,782.40. (Reitzel, Dallin, Unanimous)
 - Resolved that the Board of Trustees of the Brookhaven Free Library approves the hiring of Nikki Strull for a new part-time Library Services Assistant (substitute) position at \$26.50, per hour, effective July 7, 2025. (Reitzel, LaValle, Unanimous).

Committee Reports:

Building and Grounds: None

Finance: None

Public Relations: None

Nominating: None

Technology: None

Administrative/Policy: None

New Business

- None.

Old Business

- The Library is still awaiting to hear from the Town of Brookhaven to close out the Site Improvement Project. All construction has been completed.
- The Library now has an account with ConnectOne Bank.
- The fireplace in the Fiction Room is in the process of being replaced. Measurements have been taken.

Adjournment

- Resolved that the Board of Trustees of the Brookhaven Free Library approves to adjourn the meeting at 8:13 PM. (Reitzel, Dallin, Unanimous)

Respectfully submitted:

Brittany LaValle, Secretary