



273 Beaver Dam Road  
Brookhaven, NY 11719  
Tel: 631-286-1923 Fax: 631-286-0120  
www.brookhavenfreelibrary.org  
bfl@brookhavenfreelibrary.org

---

Board of Trustees Meeting Minutes – September 20, 2022 **APPROVED**

Present: T. Kirk Glynn, K. Kirk Murphy, K. Dallin, M. Chiaramonte, J. Quirk, J. Papandrea (Director)

Absent: S. Anderson, M. Reitzel

**J. Quirk called the meeting to order at 7:23 PM**

**Adoption of Agenda:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the agenda for the September 20, 2022 meeting. (Kirk Murphy, Chiaramonte, Unanimous)

**Approval of Minutes:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the July 26, 2022 organizational meeting. (Quirk, Dallin, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the July 26, 2022 regular meeting. (Quirk, Dallin, Unanimous)

**Period for Public Expression:** None

**Correspondence:** None

**Treasurer's Report:**

- The Treasurer's Report was distributed and reviewed.
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the Treasurer's Report for the month of August 2022. (Chiaramonte, Kirk Murphy, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of receipts and disbursements for the month of August 2022. (Chiaramonte, Kirk Murphy, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of warrants for the month of August 2022. (Chiaramonte, Kirk Murphy, Unanimous)
- July Treasurer's Report review postponed until next meeting. Report of receipts disbursements and warrants reviewed but vote also postponed until the next meeting, when the Treasurer's report will be available.

**Reports:**

**President:** No report.

**Director:**

- The Director's Report was distributed, reviewed and discussed.
- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the Director's Report. (Chiaramonte, Dallin, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approve the hiring of Kate Stoddard as a part-time Circulation Clerk, effective August 1, 2022 at the rate of \$17.00 per hour. (Kirk Glynn, Quirke, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approve the hiring of Tara Mirulli as a part-time Enrichment & Library Services Assistant, effective August 15, 2022 at a rate of \$21.00 per hour. (Kirk Glynn, Quirke, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the resignation of Tara Mirulli effective September 12, 2022. (Kirk Glynn, Quirke, Unanimous)
- Resolved that Jamie Papandrea and Rita Banellis attend the NYLA Annual Conference held in Saratoga Springs, NY on November 2-5, with hotel, transportation and miscellaneous expenses not to exceed \$3,500. (Quirk, Chiaramonte, Unanimous)

**Committee reports:**

**Building and Grounds:** None

**Finance:** None

**Public Relations:** None

**Nominating:** None

**Technology:** None

**Administrative/Policy:** None

**New Business:**

**Old Business:**

- COVID Response Plan still stands. No action necessary at this time.
- The Site Improvement Project was discussed.
  - The Planner's comments have been received and now the public has until October 5 to review and submit feedback. Then, a final vote will be taken by ZBA regarding the project.
  - Attorney Brian Egan submitted comments on the Library's behalf.



273 Beaver Dam Road  
Brookhaven, NY 11719  
Tel: 631-286-1923 Fax: 631-286-0120  
[www.brookhavenfreelibrary.org](http://www.brookhavenfreelibrary.org)  
[bfl@brookhavenfreelibrary.org](mailto:bfl@brookhavenfreelibrary.org)

---

- Sunday hours were discussed and reconsidered. In light of several factors, including staffing, all are in agreement that, the Library will remain closed on Sundays.

**Adjournment:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves to adjourn the meeting 8:20 PM. (Quirk, Kirk Glynn, Unanimous)

Respectfully Submitted:

*Kristin Kirk Murphy, Secretary*