



273 Beaver Dam Road  
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Board of Trustees Meeting Minutes – May 24, 2022 **APPROVED**

Present: M. Chiaramonte, M. Reitzel, T. Kirk-Glynn, K. Kirk-Murphy, S. Anderson, J. Quirk, J. Papandrea (Director)

Absent: D. Smith

**M. Reitzel called the meeting to order at 7:05 PM**

**Adoption of Agenda:**

- A motion was made to accept the proposed agenda for the May 24, 2022 meeting. (Reitzel, Quirk, Unanimous)

**Approval of Minutes:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the April 19, 2022 meeting. (Reitzel, Anderson, Unanimous)

**Period for Public Expression:** None

**Correspondence:**

**Treasurer's Report:**

- The Treasurer's Report was distributed and reviewed.
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the Treasurer's Report for the month of April 2022. (Reitzel, Anderson, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of receipts and disbursements for the month of April 2022. (Reitzel, Anderson, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of warrants for the month of April 2022. (Reitzel, Anderson, Unanimous)

**Reports:**

**President:** No report.

**Director:** No report.

**Committee reports:**

**Building and Grounds:** None

**Finance:** None  
**Public Relations:** None  
**Nominating:** None  
**Technology:** None  
**Administrative/Policy:** None

#### **New Business:**

- A revised Agreement for General and Labor Counsel by Volz and Vigliotta, PLLC was presented. Effective July 1, 2022 the hourly rate for attorneys is \$235, \$125 for paralegal.
- Resolved that the Trustees of the Brookhaven Free Library approve the Agreement for General and Labor Counsel, effective July 1, 2022. (Reitzel, Kirk-Glynn, Unanimous)

#### **Old Business:**

- The COVID-19 Response Plan remains unchanged. No additional action necessary at this time.
- The Site Improvement Project was then extensively discussed. The recent Open House, held on May 10, was reviewed in great detail. While some of the behavior demonstrated or comments made were not productive or constructive, the evening did help the Board to better understand some of the concerns around the project.
- The Board then spent time speaking about follow up actions and/or holding a smaller review panel as was suggested at the meeting. After careful consideration it was agreed that several community members/key stakeholders (8-10) will be invited to a Community Review Panel on June 3. The hope is that this smaller group will be able to effectively discuss possible solutions or compromises and gain a better understanding of the desired outcomes of the project. The Director will coordinate with the attorney and Nelson & Pope as well as invite panel members.
- The Director shared feedback and project updates since the Open House meeting. Several patrons have reached out to express concern with how fellow community members conducted themselves at that meeting. The Long Island Advance and the South Shore Press are both interested in writing articles about the project. The Director removed additional cones from the perimeter and is working to have the dumpster removed since Maggio has now offered a viable alternative. Both of these are small actions but hopefully will provide some improvement to the grounds.
- As a result of the Zoning Boards feedback plus, other potential plan changes, additional action is necessary by Nelson & Pope. Change Order # 4 was



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presented, outlining additional scope of work. The Board discussed the Change Order and the magnitude of continued and unplanned expenses.

- A motion was made by Janet Quirk and seconded by President Reitzel to accept Change Order #4 for the cost of \$47,000 as presented by Nelson & Pope. The motion carried unanimously.

**Adjournment:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves to adjourn the meeting 8:36 PM. (Reitzel, Anderson, Unanimous)

Respectfully Submitted:

*Jamie Papandrea, Director*