



273 Beaver Dam Road  
Brookhaven, NY 11719  
Tel: 631-286-1923 Fax: 631-286-0120  
www.brookhavenfreelibrary.org  
bfl@brookhavenfreelibrary.org

---

Board of Trustees Meeting Minutes – April 19, 2022 **APPROVED**

Present: M. Reitzel, T. Kirk Glynn, K. Kirk Murphy, S. Anderson, J. Quirk, J. Papandrea  
(Director)

Absent: D. Smith, M. Chiaramonte

**M. Reitzel called the meeting to order at 7:06 PM**

**Adoption of Agenda:**

- A motion was made to accept the proposed agenda for the April 19, 2022 meeting. (Reitzel, Quirk, Unanimous)

**Approval of Minutes:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the March 15, 2022 meeting. (Quirk, Reitzel, Unanimous)

**Period for Public Expression:** None

**Correspondence:**

**Treasurer's Report:**

- The Treasurer's Report was distributed and reviewed.
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the Treasurer's Report for the month of March 2022. (Reitzel, Anderson, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of receipts and disbursements for the month of March 2022. (Reitzel, Anderson, Unanimous)
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of warrants for the month of March 2022. (Reitzel, Anderson, Unanimous)

**Reports:**

**President:** No report.

**Director:**

- The Director's Report was distributed, reviewed and discussed.



273 Beaver Dam Road  
Brookhaven, NY 11719  
Tel: 631-286-1923 Fax: 631-286-0120  
www.brookhavenfreelibrary.org  
bfl@brookhavenfreelibrary.org

- 
- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the Director's Report. (Reitzel, Kirk-Glynn, Unanimous)
  - Resolved that the Board of Trustees of the Brookhaven Free Library approves the destruction of records in accordance with the Record Retention and Disposition Schedule for New York Local Government Records LGS-01. (Reitzel, Quirk, Unanimous)

#### **Committee reports:**

**Building and Grounds:** None  
**Finance:** None  
**Public Relations:** None  
**Nominating:** None  
**Technology:** None  
**Administrative/Policy:** None

**New Business:** None

#### **Old Business:**

- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the 2021 Annual Report for Public and Association Libraries as prepared by the Director. (Reitzel, Anderson, Unanimous)
- The Covid-19 response plan remains unchanged.
- The Site Improvement Project will be reviewed by the Town's Zoning Appeals Board on Wednesday, April 27. Brian Egan of Golden & Egan Attorneys at Law has been retained as council and will advise and represent the Library in the pending variance application with the Town of Brookhaven Zoning Board of Appeals, and the related municipal appeals as necessary.
- Resolved that the Board of Trustees of the Brookhaven Free Library accepts the Director's contract renewal for 2022-23 year. (Reitzel, Quirk, Unanimous)

#### **Adjournment:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves to adjourn the meeting 7:49 PM. (Reitzel, Quirk, Unanimous)

Respectfully Submitted:

*Kristin Kirk Murphy, Secretary*