



273 Beaver Dam Road  
Brookhaven, NY 11719  
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Board of Trustees Meeting Minutes – February 16, 2021 **APPROVED**

Present: M. Reitzel, J. Quirk, K. Kirk Murphy, S. Anderson, J. Papandrea (Director), Dan Smith, T. Kirk Glynn

Absent: M. Chiaramonte

M. Reitzel called the meeting to order at 7:05 p.m.

The Brookhaven Free Library Board of Trustees is meeting tonight for its regularly scheduled Board meeting on Tuesday, February 16, 2021 through Zoom Meeting ID 885 8453 9758.

**Approval of Minutes:**

Resolved that the Board of Trustees of the Brookhaven Free Library approves the minutes of the January 19, 2021 meeting, with deletion of duplicate sections (Reitzel, Kirk Glynn, Unanimous).

**Correspondence:** No correspondence

**Treasurer's Report:**

- Treasurer's Report was distributed and reviewed.
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the Treasurer's Report for the month of January 2021 (Reitzel, Anderson, Unanimous).
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of receipts and disbursements for the month of January 2021 (Reitzel, Anderson, Unanimous).
- Resolved that the Board of Trustees of the Brookhaven Free Library approves the report of warrants for month of January 2021 (Reitzel, Anderson, Unanimous).

**Reports:**

**President:** No report.

**Director:** No report.

**Committee reports:**

Building and Grounds: none  
Finance: none  
Public Relations: none  
Nominating: none



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Technology: none  
Administrative/Policy: none

**New Business:** none

**Old Business:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approve the proposed 2021–2022 Operating Budget, seeking a tax appropriation of \$ 905,724 (Reitzel, Quirk, Unanimous).
- Motion to extend the authorization for the continued payment of payroll expenses for staff while administratively reassigned to work from home effective March 14, 2020 and now through March 31, 2021. Staff will be paid for scheduled hours as necessary (Reitzel, Smith, Unanimous).

**Adjournment:**

- Resolved that the Board of Trustees of the Brookhaven Free Library approves to adjourn the meeting 7:23 pm (Reitzel, Kirk Murphy, Unanimous).

**Respectfully Submitted:**

Kristin Kirk Murphy, Secretary